

*"Placerville, a unique historical past forging into a golden future."*



**City Manager's Report**  
**May 10, 2022, City Council Meeting**  
**Prepared by: Cleve Morris, City Manager**  
**Item #: 12.1**

**Subject:** Adopt a Resolution:

1. Approving an Agreement With Entrypoint Networks in The Amount of \$30,000 to Provide Broadband Consulting Services to implement the City's Broadband Master Plan (CIP #42251); and
2. Approving a \$30,000 budget appropriation from the ARPA Fund for the said project.

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**Purpose:** To provide broadband consulting services to continue implementation of the City's Broadband Master Plan.

**Background:** On May 25, 2021, the City Council entered into an agreement with Entrypoint Networks to complete a Broadband Master Plan for the City. The plan was completed in October of 2021 and adopted by the Council on October 26, 2021. That project was completed under a previous contract with a not to exceed amount of \$25,000. Those funds were not depleted preparing the plan, and staff has continued to work with Entrypoint Networks to prepare implementation of the plan using the remaining funds. Those funds have now been exhausted. Staff continues to work with Entrypoint and has prepared significant work toward implementation of the plan. Work to date includes the following:

- 1) Completion of a draft design for a pilot project in the Historic Downtown connecting City Hall, Town Hall and the Police Station. Two alternates have also been completed one to provide service to the hospital including residential and Sierra School, and a second to include the Clay Street neighborhood, extending from Main Street to Mosquito Road.
- 2) Preparation of Draft Bid Documents to obtain pricing for the Pilot Project.
- 3) Research and provide recommendations regarding State and Federal Funding.
- 4) Provided design service for fiber conduit to be placed in the Cottonwood 4 and 6 new Subdivision. Conduit and boxes were placed during the installation of dry utilities, making the area available for fiber to the home in the future.
- 5) Currently preparing plans for fiber conduit for the to be added to the Broadway Maintenance Project for late Fall 2022 or Spring 2023.

**Discussion:** The attached agreement will continue this process of implementing the Broadband Master Plan. The specific scope of the agreement is as follows:

*CONSULTANT shall assist CITY to create, finalize and initiate a project plan for construction (the "Project Plan") inclusive of the CITY's objectives, requirements, tasks, deliverables, milestones, and assumptions for the Project. Consultant will assist CITY to update the Project Plan as needed. Consultant will provide Services to Municipality in*

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*furtherance of the Project Plan and as otherwise requested by CITY to assist with the Project. The Services will be performed at a location agreed by the parties.*

A significant part of the agreement will be to assist with grant writing in order to obtain necessary funding for the pilot project and future funding for the citywide project.

Staff is recommending approval of the agreement which will be done on a time and materials basis with a not-to-exceed amount of \$30,000. Staff will continue to work closely with EntryPoint on the project. If at any time the project becomes unfeasible, the agreement can be cancelled

Staff recommends approval of the agreement.

### **Options:**

1. Approve the agreement as outlined
2. Approve the agreement with modifications.
3. Do not approve the agreement at this time and provide further direction to staff to either discontinue the project or delay the project to a future date.
4. Take other Action.

**Cost:** The proposed agreement with Entrypoint Networks is for a not to exceed amount of \$30,000.

**Budget Impact:** This item is not included in the current year budget. Staff recommends a \$30,000 budget appropriation from either ARPA Funds or the General Fund unassigned fund balance.

**Recommendation:** Adopt a Resolution:

1. Approving an Agreement With Entrypoint Networks in The Amount of \$30,000 to Provide Broadband Consulting Services to implement the City's Broadband Master Plan (CIP #42251); and
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M. Cleve Morris, City Manager

Attachments

- A: Resolution
- B: Draft Agreement